

Performance, Finance and Customer Focus Overview and Scrutiny Committee: Tracking Decisions

Minute No.	Decisions	Target Date, Officer Responsible and Progress
<p>13 February 2019</p> <p>Staff Survey 2018</p> <p>Minute 41</p>	<p>Members noted the report and requested a Staff Survey update at a future meeting to discuss the outcomes of the departmental action plans.</p>	<p>Date: February 2019 Officer: Jamie Sheldon Progress: The Committee's work programme has been updated accordingly.</p>
<p>13 February 2019</p> <p>The Registration Service Update</p> <p>Minute 42</p>	<p>The Committee <u>agreed</u> that the following recommendations be submitted to Cabinet for consideration –</p> <ol style="list-style-type: none"> 1. The Registration Service proceeds with plans to move the repository and the majority of office-based registrations (births/deaths/still-births/notices of marriage) to Building I by the end of September 2019. This will ensure: <ul style="list-style-type: none"> • that Building I is fully-utilised after being under-occupied for almost 4 years • alignment with Coroners Service already based at Building I • that accessibility is improved for customers • closer working relationships with the Coroner's Service who share the same end-users and stakeholders • improved communications with Derriford Hospital to improve GRO KPIs 2. The Registration Service investigates whether it is viable to continue to provide non-statutory ceremonies (currently delivered in the Drake Suite, Lockyer Street). The following points need to be considered: <ul style="list-style-type: none"> • customer demand for this type of non-statutory ceremony • maintaining income • the days of the week we might offer this type of non-statutory ceremony • a suitable PCC location in the city centre which will mean revisiting use of the Council House or Guildhall 	<p>Date: February 2019 Officer: Jamie Sheldon Progress: The recommendations have been submitted to Claire Daniells (Senior Governance Advisor) who will liaise with Cabinet.</p>

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	<ul style="list-style-type: none">• a city centre location to support local businesses and revenue within the city <p>3. The Registration Service fully promotes licensing to premises across the city so more have the opportunity to be approved for ceremonies which will:</p> <ul style="list-style-type: none">• improve choice for those wishing to get married or enter into a Civil Partnership in Plymouth• increase business and revenue with the city <p>The Registration Service further investigates provision of office-based registrations (births/deaths/still-births/notices of marriage) in the city centre and other areas of the city if customer demand is proven.</p>	
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